**Outline for FC School of Instruction**

Pre-SOI communication - Inform the Lodges that you will be covering the following rituals during the SOI and ask them to come prepared to perform each one:

* Open in MM
* Close from MM and open FC
* FC first section
* Close in FC

To make it interesting you might want to give each ritual a number between 1-4 and ask each lodge to pick a number at the start of the session; that’s the ritual that they will be conducting. If a Lodge does not have enough members ask for volunteers to fill in the chairs.

NOTES:

* Suggested times for each task are listed, if you take the max time, this SOI would take about 2:30. Be respectful of the time and get as far along as you can, it’s more important for learning to take place than to simply push through all of the material. Make sure to finish the degree demonstration portion 20 minutes before the closing time for Q&A, wrap-up and closing. Suggest having a time keeper to keep things on track.
* Pick one person to be the prompter, they will have an open Cipher and copy of the Pure work.
* Have the time keeper take notes and write down questions that can’t be answered during the SOI. Make sure and get the Q&A published.

**Lodge 1** - Open in the MM degree. 7-10 min

Go over rules of engagement/conduct.

Go over the Proficiency Passport – 5 min

Go through the use of the Cipher – 5-10 min

Go through all of the Due Guards and signs – 5-10 min. Have everyone practice (observe and correct).

Conduct training, demonstration and practice on rodwork; stationary and moving – 30 min.

NOTE: Ask Lodges to bring their rods to the SOI so that you have at least 8 or 12 rods. After you’ve gone through the demonstration line up 8-12 brothers and practice.

Have someone demonstrate and explain each of the following movements:

* Stationary movements. Explain and demonstrate each and have folks practice:
  + Take Rod
  + Ground Rod
  + Rest Rod
  + Shift Rod
  + Place Rod
  + Saluting with Rod
* Movement with Rod
  + Facing movements
  + Carry Rod
  + Walking

Do a walking/talking demonstration of the rodwork during opening – 10-15 min.

* JD movement to/at OD
* JS,SS,JD & SD when rapped up
* SD movement to display and secure TGL’s (explain the diff when lighting and extinguishing TLL)

**Lodge 2** – Close from MM to open FC – 5 min.

**Lodge** 3 – First Section of FC – 45 min

This Lodge doing this ritual will man the chairs through the FC demonstration. They should be prepared to deliver their parts and describe actions as requested during the demonstration.

Discuss how important the role of the SD is in degree work to conduct the candidate, control the tempo and flow of the degree; as the SD goes so goes the Lodge.

Do a walking / talking demonstration of the rodwork conducted during the FC during the degree

NOTE: Keep people moving, interested and off-base. Identify all of the JD and SD’s ahead of time. Every few movements, consider rotating one of them into the role of SD.

* JD, JS, SS movements to alter and retiring
* SD movement to W
* SD movement to ID
* SD movement to Alter, what path does he take?
* SD movement to ID, (what path does he take) and to receive candidate
* Passing for candidate from JD to SD
* Circumambulation, movements by WM, JD, SD,JS & SS
* Movements of SD at S,W,E Gates
* SD movement of candidate back to W and to alter
  + When does he switch sides
  + How many steps past alter
  + Turning the candidate, which way?
  + How to handle the candidate and put them into due form
  + Movement of SD for grip and word
  + Movement of SD for JW and SW salutes
  + Movement back to N
  + Movement to West
  + Movement back to E
    - What side and when?
  + Movement back to alter
    - SD, JD, JS and SS
  + Salutes
  + Turn and Exit from ID
    - SD, JD,JS & SS

Question and answer session – 10 min.

Final Comments – 5 min

**Lodge 4** - Close in FC – 7-10 min.