

**WISCONSIN MASONIC FOUNDATION – ACTS OF KINDNESS
LODGE MATCHING GRANT APPLICATION**

The process for requesting a matching grant from the Wisconsin Masonic Foundation’s Acts of Kindness Program is described in detail on the reverse side of this application form. Complete the Application in full. Only complete applications will be considered.

Lodge Name: _____ Lodge Number: _____

Lodge Mailing Address: _____

Name of Agency Grant Is to Support: _____

(MUST BE A 501(c)(3) ORGANIZATION OR A GOVERNMENTAL ENTITY)

Brief Description of Supported Agency Program and Persons Served:

PROGRAM TO BE SUPPORTED:

Acts of Kindness general matching Grant or Matching Scholarship - Annual grant limit \$1,000

Acts of Kindness health, safety or wellness matching Grant- Annual grant limit \$2,000

- *Total of all matches cannot exceed \$3,000 from May 1 of current year to April 30 of the following year.*

Describe project scope and Cost (If donation is for unrestricted general operation purposes, so designate)

Recipient Fiscal Responsibility: Attached is a copy of the 501 (c)(3) recipient organization’s IRS Letter of Determination and/or other appropriate mission related documents. Acts of Kindness Scholarship applications need not include this.

Lodge Funds Are Being Matched: We understand that the purpose of the Acts of Kindness Grants Program is to help the Lodge perform charitable acts in the community. The check attached is Lodge Funds. The Lodge was not merely a conduit for these funds. We certify that the lodge funds were not raised purely by another organization and paid over to the Lodge in order to obtain a matching grant. Describe the source of the funds or how the Lodge raised the funds to be matched.

Certification of Accuracy:

We, the Worshipful Master and Secretary of the above-named Lodge have read this application in Lodge which was approved by a majority of those present and certify the accuracy of the information provided. We certify that the enclosed funds are Lodge Funds and that the Lodge was not merely a conduit of funds from another organization to obtain a matching grant.

Dated this _____ day of _____, 20____.

Worshipful Master	M _____ MORI number	Secretary	M _____ MORI number
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**Mail Application with attachments to:
275 Sunset Drive, Dousman, WI 53118
or email to: erika@wimasons.org**

Wisconsin Masonic Foundation's Masonic Acts of Kindness Matching Grant Application Process

The **Grant Year** addressed in this program begins on May 1st and ends on April 30th of each year.

The **Acts of Kindness Program** is intended to encourage Lodges to be involved in their community and community improvement. Each Lodge is eligible for up to \$3,000 per year in matching funds from the Wisconsin Masonic Foundation inclusive of all programs through the Wisconsin Masonic Foundation. It may include any combination of programs with their own individual limits: Medical Defibrillator through Project Adam or otherwise limit is \$800 For other health and wellness programs the limit is \$2,000 through the Wisconsin Medical Fund.

Acts of Kindness contributions to the Community include a contribution from the Lodge preferably through community involvement such as a fund raiser alone or as a joint venture with another community organization. The Lodge may not be used as a conduit or mere pass through for another organization but must come bona fide Lodge efforts. The contribution may not be for political, religious or political organizations or endeavors, as will be determined by the Wisconsin Masonic Foundation Board.

Acts of Kindness Health, Safety and Wellness Grants are just what the title implies. These include but aren't limited to: hospital equipment, AED defibrillators, first responder requests, health and wellness agencies, food pantries and other like services dedicated to enhancing and protecting the overall well-being in our communities.

Three Examples of different Lodges working within the \$3,000 annual limit including the Acts of Kindness Program: In one year Lodge A obtains matching grants for defibrillator(s) for \$800, \$1,000 for health and wellness, and \$500 in Scholarships may obtain another \$700 match in the Acts of Kindness Program; Lodge B has no defibrillator request and may obtain up to a \$1000 match for Scholarships, and up to \$2000 for a Medical match: Lodge C has no defibrillator request, Scholarship or any other Wisconsin Masonic Foundation match may obtain up to a \$3000 match for the Acts of Kindness Program.

The **process** for request of a matching grant from the Wisconsin Masonic Foundation's Masonic Acts of Kindness, requires four steps. Completion of these steps is necessary in order to move your grant to approval as quickly as possible.

- 1. Define the program or project** – This can be done in a letter addressed to the Board of Directors of the Wisconsin Masonic Foundation. It should include what type of charitable community program with 501(C) (3) status you would like to support and a brief description of what the program is and whom it serves.
- 2. Prove the Charitable Status of your recipient** – Obtain an official statement from the charitable organization on the form provided in this application establishing the recipient's charitable status.
- 3. Complete the Lodge Application Form** - Complete the Lodge Application on the reverse side of this document. Please remember that the Lodge cannot be a mere pass through or conduit and that the annual limit of all programs for each Lodge to obtain a grant is \$3000 as part of a \$3000 annual limit from all matching grant programs of the Wisconsin Masonic Foundation.
- 4. Include a copy of the check, payable the organization you are supporting, for your Lodge's share of the match** – This ensures prompt processing of your request once the foundation board has approved it.

When should you file your requests? Anytime! The Board of Directors will review your request and process as quickly as they are able. Our Board meets every two months to review requests.

REMEMBER!! The purpose of the Acts of Kindness Program is to get Lodges working in their communities to promote the good works of the Fraternity. The Board will NOT approve requests where fundraising is done solely by a partner organization or when funds are channeled through the Lodge. The Lodge itself, must raise or donate the matching funds and submit a portion, preferably all of the matching funds. When the Lodge partners with another organization to raise funds appropriate advertising and signage should indicate that the Lodge is a partner in the fundraising.

Where to send your completed request –

Wisconsin Masonic Foundation-Acts of Kindness 275 Sunset Drive
Dousman, WI 53118
Attn: Erika L. Miller
Or email to: erika@wimasons.org